



## **HEREWEGO NORTH BAY RENTAL AGREEMENT**

Manager during Stay: \_\_\_\_\_

Address: 9497 North Bay Drive

Baileys Harbor, WI 54202

email: \_\_\_\_\_@herewegonorthbayrentals.com

**Guests Name(s)/Responsible Party(s):** \_\_\_\_\_

**Home Address/City/State/Zip:** \_\_\_\_\_

**Mobile Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**DL #(s) & State:** \_\_\_\_\_

Total Occupants: \_\_\_\_\_ Adults \_\_\_\_\_ Children: \_\_\_\_\_ Dog(s) \_\_\_\_\_  
(Maximum Occupancy 12 humans; 2 dogs)

Anticipated Arrival Time: \_\_\_\_\_ am/pm      Departure Time: \_\_\_\_\_ am

Emergency Contact Name: \_\_\_\_\_ Emergency Phone #: \_\_\_\_\_

**THANK YOU for booking your stay at Herewego on North Bay!** Please read, complete and sign this rental agreement and email back to [Milliecorvo@herewegonorthbayrentals.com](mailto:Milliecorvo@herewegonorthbayrentals.com). There will be a lockbox located on the property with a set of keys to access the house upon your arrival. Once your payment has been received in full, and this agreement has been signed & returned, our concierge will forward the lockbox code and contact you to arrange a convenient time to review how to use the TV's, internet, appliances etc and answer any questions you may have about the home. An additional set of keys and a complete Property Manual will be available inside the home.

North Bay Drive is a very close-knit community of longtime neighbors and friends. It is very important to maintain a "family" environment. Herewego is not a party house and reports of loud music, noise or disturbances by neighbors will not be tolerated. If a complaint is filed, immediate notice will be given and if there is a second infraction, this rental agreement will be immediately terminated without refund.

**Check-In is any time after 2 pm. Check-out is 10 am**

*NOTE: Special cleaning & sanitizing procedures have been established in the wake of Covid 19 including a 48 hr buffer between bookings, cleaning of all blankets/quilts & linens after every stay and special sanitizing of all upholstery/blinds/carpets. Hand sanitizer and wipes also provided upon request.*

PAYMENTS & DEPOSITS: A \$250 Security Deposit will be charged at the time of reservation and will be returned to you within 10 days of your stay if upon departure no damage was done to the yard, home or contents, all garbage and recyclables were put in containers outside, the spare keys were left as directed and no linens or towels are lost or damaged. 50% of rent is due as a deposit at time of booking. The remaining rent & fees will be billed 30 days prior to arrival and must be paid in full 21 days prior to reservation start date. Failure to pay all rent & fees in full at least 21 days prior will result in forfeiture of the 50% rent deposit. Bookings less than 21 days prior to arrival must be paid in full.

CANCELLATION-CHANGE/ REFUND POLICY: Cancellation/Date Change more than 60 days prior= 100% refund. Cancellation Date Change 21-60 days prior= 50% refund. Cancellation/Date Change less than 21 days prior= no refund

FIREPLACE: Due to insurance requirements, the fireplace is not operational and should not be used. An outdoor fire pit is available for your use in the backyard fenced area.

GARAGE: The garage is locked and not accessible.

GARBAGE & RECYCLING: Separate garbage cans for Refuse and Recycling are provided on the north side of the garage. Pickup is very early on Thursday morning. The cans do not have to be pulled out to the road but they must be accessible on Thursday. If parking is an issue, please move the cans out to the road on Wednesday night. Pickup is generally between 7-8 am. Please return cans after pickup.

GENERATOR: Power Outages are not uncommon in Door County. The entire home is supported by an exterior, propane generator. The generator runs a test cycle at 3pm every Wednesday. The Propane Tank and Generator are strictly off limits. Please contact the concierge with any concerns.

GUEST DAMAGE RESPONSIBILITY: The Primary Guest/Responsible Party is financially liable for and damage done by them, their guests or their pets to the property, entertainment areas, screened hut, dock, ramps or contents during their stay. This includes damage done beyond normal wear and tear, cost of replacing keys lost or not left in the lockbox upon departure and lost or damaged linens, phones, remotes etc...

HOUSEKEEPING, LINENS & OTHER AMENITIES: All bedding, towels and an initial supply of paper products are included in this rental. The kitchen is fully operational and includes pots, pans, baking dishes, dinnerware, utensils, microwave, blender, and a large Keurig. An initial supply of foil, baggies, ice and K-pods is also provided. Daily housekeeping is not provided.

LANDSCAPING: Every effort will be made to complete the lawn mowing and trim prior to your visit. Guests staying longer will note that Lawn Care generally occurs on Tuesdays.

LAUNDRY: On-site laundry facilities are not provided with this rental.

MAXIMUM OCCUPANCY: Is limited to 12 persons

PARKING: The driveway and a parking pad are available for guest use and can easily accommodate 4 vehicles.

PETS: are permitted with prior approval. A \$150 fee covering up to 2 dogs applies. Pet owners are responsible for daily cleanup of any & all pet refuse. Heartworm, Flea & Tick prevention is highly recommended for any visiting pets. Fleas and ticks are very common in the area and can cause illness to pets and humans. Vaccinations & medications are the responsibility of the pet owner. Pets are to be kept on the property at all times and should be on leash or lead at all times. Please note that the nearest Veterinary clinic is 40 minutes away.

SANITATION SERVICES: Water refuse for this property is provided by a holding tank. In a few words, a holding tank merely holds sewage — it does not leach wastewater away into the ground. A holding tank collects the property’s wastewater and stores it for removal. All water used on the property is drained to this underground tank. Once filled, a light will go on in the pantry closet and it may take up to 48 hours to be emptied. Please monitor and limit your water useage. If a toilet is running, please notify the manager ASAP. If the light is on in the pantry closet, please notify the manager ASAP.

SMOKING: Is not allowed in the house

SNOW REMOVAL: Shovels will be provided for your use. Plowing will be provided if over 2” accumulation.

UPON CHECKOUT & DEPARTURE:

Please empty all garbage and put in appropriate outdoor bins

Please turn off all lights and ceiling fans

In colder months, please set all thermostats to 65 degrees

Please make sure all outdoor furniture is either in the lakeside screened hut, on the Deck or in the back fenced area. Please make sure all provided toys, bikes, grills etc...have been returned to the green hut or are under cover.

Please place both sets of keys in the Lockbox after locking up

RESERVATION DETAILS:

Name: _____	Total Rental Rate:	\$ _____
Check In: _____	Security Deposit:	<b>\$ 250.00</b>
Check Out: _____	Due with this agreement:	\$ _____
Number of Guests: _____	Coupon Code if applicable _____	
	BALANCE DUE:	\$ _____ <b>Date</b> _____

The Responsible Party hereby indicates by their signature below that they have read and agree with the terms and conditions of this agreement in its entirety.

GUEST NAME: \_\_\_\_\_ GUEST SIGNATURE: \_\_\_\_\_

TODAY’S DATE: \_\_\_\_\_